

INFORMATION FOR PARENTS BOOKLETS

REPORT BY ADMISSIONS AND TRANSPORT MANAGER

LOCAL ADMISSIONS FORUM

18 JUNE 2009

Wards Affected

Countywide

Purpose

To approve the separate booklets for the admission/transfer of pupils into (a) primary and (b) secondary schools.

Financial Implications

None.

Background

As part of the Admissions Code, Councils are required to produce information for parents and carers on an annual basis to assist them with expressing a preference for either a primary or secondary school. The attached documents are updated annually for Herefordshire.

The documents have been changed to reflect feedback that one booklet for all admissions was felt to be unwieldy. Two booklets have therefore been produced, one for primary admissions and one for secondary. In addition to the primary and secondary booklets it is suggested that Herefordshire produce a separate guidance leaflet to assist parents and carers with the process. These are on the Local Admissions Forum's agenda as distinct items.

Issues

The booklets contain information that complies with the Admissions Code and takes into account the local context of Herefordshire and its schools.

Recommendation

THAT the booklets be approved subject to any agreed changes.

Considerations

None.

Risk Management

Herefordshire County Council has to produce this information to comply with the current Admissions Code

Background Papers

None

Appendices

3A Primary Booklet:

Appendices 3A1 to 3A6

3B Secondary Booklet:

Appendices 3B1 to 3B9